

Last Updated:
Monday 16th March, 2020

COVID-19 Management Policy

This management policy is designed to provide our team with the knowledge and tips that will support the wider community in preventing the spread of COVID-19. As such, this policy will be updated from time to time based on advice from appropriate government and health organisations.

For a good understanding of the virus and how it operates, and how we can act as individuals within our community, we recommend you view this video created by New Zealand Prime Minister, Jacinda Ardern. <https://www.facebook.com/jacindaardern/videos/615164082657847/>

As our customers are high-rise buildings, industrial estates, and other commercial precincts, it is important to understand that we could be considered a conduit from one site to the next. This is increasingly important as businesses recommend or mandate their staff to self-isolate (work from home), and where many of these staff live in Apartment Buildings.

The office has been fully sanitised and all office-based staff sent to work from home until further notice.

All deliveries will be delivered directly to the warehouse and will be sanitised and stored upon arrival.

Technicians and Field Staff

All field staff are required to carry with them hand sanitizer at all times, and consider their equipment, tools, materials, and other items that have interaction across buildings.

Steps

Immediately

1. Attend Head Office and sanitise all tools, equipment, and materials, including your vehicle.
2. Add hand sanitizer stock to your vehicle, tools bags/boxes, and take one for home.
3. Add dis-infectant wipes to your tool bag/boxes and vehicle

Arriving at Customer Site

4. Upon arriving at a customer site, cleanse hands using provided hand sanitizer

Carrying out your onsite work

5. Upon completion of sub-tasks in the varied locations on site, use disinfectant wipes to clean down surfaces before you move to the next.

Upon Completion

6. When leaving any premises (including home, office, customer site, or any other location), upon arriving at your car and before opening the vehicle, clean your hands and any other item that is now with you, and was handled at the location. Then pack your vehicle.